

**SELF-CALENDARING INSTRUCTIONS  
FOR JUDGE MEREDITH A. JURY**

**\*\*UPDATED: 10-14-04**

The self-calendar system is designed to allow both counsel and parties to schedule hearing dates for matters heard on regular notice, without having to contact the Courtroom Deputy to obtain a hearing date. Matters that do not require hearings may be filed in accordance with Local Bankruptcy Rule 9013-1(g)(1).

- I. Matters requiring more than 15 minutes **may not** be self calendared. Parties select their own hearing dates if the matter to be heard is 15 minutes or less and falls within one of the following categories:
  - A. **Motions for Relief From Stay**
  - B. **Chapter 7 Miscellaneous matters**
  - C. **Chapter 13 Miscellaneous matters**
  - D. **Fee Applications in Chapter 7 and Chapter 11 Cases**
  - E. **Employment Applications**
  - F. **Any Motion in a Chapter 7, 11 or 13 Case or an Adversary Proceeding not identified in section II below as being ineligible for self-calendar.**
  
- II. The following matters **may not** be self calendared:
  - A. **Applications for Orders Shortening Time (LBR 9075-1 (b))**
  - B. **Emergency or Ex Parte matters (LBR 9075-1 (a))**
  - C. **Initial Status Conferences in Adversary Proceeding**
  - D. **Clusters of Related Matters that would ordinarily be set for different hearing times**
  - E. **Mass Objections to Claims(more than 20 objections set for a single hearing)**
  - F. **Motions for Authority to Use/Restrict Use of Cash Collateral**
  - G. **Motions to Obtain DIP Financing**
  - H. **Motions for Temporary Restraining Orders or Preliminary Injunctions**
  - I. **Motions for Reconsideration**
  - J. **Motions for Summary Judgement**
  - K. **Pre-Trial Conferences**
  - L. **Reaffirmation Agreements**
  - M. **Motions to Dismiss Adversary Proceedings**

**For matters that may be self-calendared, follow the steps outlined below:**

**STEP 1:** Obtain available dates and times for the type of matter that you want to calendar by referring to the monthly calendars posted in the Judge's courtroom or on the Court's web site ([www.cacb.uscourts.gov](http://www.cacb.uscourts.gov)) or by calling the Court's general information number [(951) 774-1100 ] and selecting the menu options necessary to direct you to calendaring information for Judge Jury.

**PLEASE NOTE: Calendar dates are subject to periodic revision**, so please verify that you are referring to a current version of the Judge's monthly calendar.

**STEP 2:** Prepare a notice of hearing for the date and time that you have selected. If your motion is for relief from stay, you must provide notice in the same form as outlined by Local Bankruptcy Rule 9013-1(1)(e) (Local Forms series 350).

**PLEASE NOTE:** If you choose a date for a relief from stay hearing that is greater than 30 days from the date you file your motion, you are deemed to have waived the time limits of Bankruptcy Code Section 362(e).

**STEP 3:** Schedule hearing dates to give sufficient notice of all matters to all parties entitled to receive such notice pursuant to applicable provisions of the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure. Moving parties are referred to Local Bankruptcy Rule 9013-1(a)(6) regarding service of the notice of the hearing and to Local Bankruptcy Rule 9013-1(a)(13) regarding evidence supporting the motion.

**STEP 4:** File and serve your moving papers in a timely manner! Late filed moving papers cannot be placed on the calendar date you have chosen and you will be notified of a new hearing date by the Courtroom Deputy. Refer to the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure for applicable filing and service deadlines. If proof of service is insufficient, the moving party's motion may be continued or denied. A courtesy copy of all papers is required to be delivered to the Judge's chambers. The date and time of the scheduled hearing is required to appear on all documents next to the caption box. See Local Bankruptcy Rule 1002-1 (d)(8)(E).

**STEP 5:** If the date selected is unavailable because you gave insufficient notice, the date and time is already fully booked, or for any other reason, the Courtroom Deputy will contact you to arrange an alternative date. Local Bankruptcy Rule 1002-1(d)(8) requires you to insert your telephone number at the top left corner of the document.

**STEP 6:** Confirmation that your matter has been calendared will be sent back to you, if you provide the Courtroom Deputy an extra copy of your notice and a stamped self-addressed return envelope. The Court reserves the right to reschedule any hearing. You will be notified promptly if your hearing has been re-set.

**Legend:**

**R/S - RELIEF FROM THE AUTOMATIC STAY**  
**UST MTNS - UNITED STATES TRUSTEE MOTIONS**  
**MISC - MISCELLANEOUS**  
**CONF - CONFIRMATION HEARING**  
**ADV. - ADVERSARY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>October 2004</b>					1	2
3	4	5 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	6 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	7  ADVERSARY  10:00 - MISC ADV	8	9
10	11  <b>CLOSED COLUMBUS DAY</b>	12  4 DAY TRIAL  NOTHING ELSE	13 R/S  9:00 ONLY R/S - ALL CHAPTERS  DAY 2 OF TRIAL	14  DAY 3 OF TRIAL  NOTHING ELSE	15  DAY 4 OF TRIAL	16
17	18	19 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	20 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	21  ADVERSARY  10:00 - MISC ADV	22  TRIAL	23
24	25	26 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	27 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	28  FULL	29  EVIDENTIARY HEARING	30
31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>November 2004</b>						
	1	2 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	3 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	4  ADVERSARY  10:00 - MISC ADV	5	6
7	8	9 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	10 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	11  CLOSED VETERANS DAY	12	13
14	15	16 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	17 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	18  ADVERSARY  10:00 - MISC ADV	19	20
21	22	23 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	24 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	25  CLOSED THANKSGIVING DAY	26  EMERGENCY FILINGS ONLY	27
28	29	30 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>December 2004</b>						
			1 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	2  ADVERSARY  10:00 - MISC ADV	3	4
5	6  3 DAY TRIAL  [NOTHING ELSE]	7 CHAP 7  DAY 2 OF TRIAL  [NOTHING ELSE]	8 R/S 9:00 AM ONLY  DAY 3 OF TRIAL [NOTHING ELSE]	9  ADVERSARY  10:00 - MISC ADV	10  BOJ	11
12	13  ALL DAY TRIAL	14  ALL DAY TRIAL  [NOTHING ELSE]	15 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	16  ADVERSARY  10:00 - MISC ADV	17	18
19	20  DARK	21 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	22 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	23  ADMIN DAY - NO COURT	24  CLOSED FOR CHRISTMAS	25
26	27	28 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	29 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	30  ADMIN DAY - NO COURT	31  CLOSED FOR NEW YEARS DAY	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>January 2005</b>						1
2	3	4 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	5 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	6  ADVERSARY  10:00 - MISC ADV	7	8
9	10	11 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	12 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	13  ADVERSARY  10:00 - MISC ADV	14  DARK	15
16	17  <b>CLOSED MARTIN LUTHER KING DAY</b>	18 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	19 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	20  TRIAL  NOTHING ELSE	21  TRIAL  NOTHING ELSE	22
23	24  TRIAL  NOTHING ELSE	25 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	26 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	27  ADVERSARY  10:00 - MISC ADV	28	29
30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>February 2005</b>						
		<b>1 CHAP 7</b>  10:00 MISC 11:00 MISC  3:30 UST MTNS	<b>2 R/S &amp; CH 11's</b>  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	<b>3</b>  DARK	<b>4</b>  DARK	<b>5</b>  DARK
<b>6</b>	<b>7</b>	<b>8 CHAP 7</b>  10:00 MISC 11:00 MISC  3:30 UST MTNS	<b>9 R/S &amp; CHAP 13</b>  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	<b>10</b>  ADVERSARY  10:00 - MISC ADV	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15 CHAP 7</b>  10:00 MISC 11:00 MISC  3:30 UST MTNS	<b>16 R/S &amp; CH 11's</b>  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	<b>17</b>  ADVERSARY  10:00 - MISC ADV	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>  CLOSED PRESIDENT'S DAY	<b>22 CHAP 7</b>  10:00 MISC 11:00 MISC  3:30 UST MTNS	<b>23 R/S &amp; CHAP 13</b>  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	<b>24</b>  ADVERSARY  10:00 - MISC ADV	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>March 2005</b>						
		<b>1 CHAP 7</b>  <b>10:00 MISC</b> <b>11:00 MISC</b>  <b>3:30 UST MTNS</b>	<b>2 R/S &amp; CH 11's</b>  <b>R/S - CH 7 &amp; 13</b> <b>9:00 AM ONLY</b> <b>CH 11 R/S - 11AM</b> <b>1:30 CH 11 MISC</b>	<b>3</b>  <b>ADVERSARY</b>  <b>10:00 - MISC ADV</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8 CHAP 7</b>  <b>10:00 MISC</b> <b>11:00 MISC</b>  <b>3:30 UST MTNS</b>	<b>9 R/S &amp; CHAP 13</b>  <b>R/S - CH 7 &amp; 13</b> <b>9:00 AM ONLY</b> <b>CH 11 R/S - 11AM</b> <b>1:30 - CH 13 MISC</b>	<b>10</b>  <b>ADVERSARY</b>  <b>10:00 - MISC ADV</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15 CHAP 7</b>  <b>10:00 MISC</b> <b>11:00 MISC</b>  <b>3:30 UST MTNS</b>	<b>16 R/S &amp; CH 11's</b>  <b>R/S - CH 7 &amp; 13</b> <b>9:00 AM ONLY</b> <b>CH 11 R/S - 11AM</b> <b>1:30 CH 11 MISC</b>	<b>17</b>  <b>DARK</b>	<b>18</b>  <b>DARK</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22 CHAP 7</b>  <b>10:00 MISC</b> <b>11:00 MISC</b>  <b>3:30 UST MTNS</b>	<b>23 R/S &amp; CHAP 13</b>  <b>R/S - CH 7 &amp; 13</b> <b>9:00 AM ONLY</b> <b>CH 11 R/S - 11AM</b> <b>1:30 - CH 13 MISC</b>	<b>24</b>  <b>ADVERSARY</b>  <b>10:00 - MISC ADV</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29 CHAP 7</b>  <b>10:00 MISC</b> <b>11:00 MISC</b>  <b>3:30 UST MTNS</b>	<b>30 R/S &amp; CH 11's</b>  <b>R/S - CH 7 &amp; 13</b> <b>9:00 AM ONLY</b> <b>CH 11 R/S - 11AM</b> <b>1:30 CH 11 MISC</b>	<b>31</b>  <b>ADVERSARY</b>  <b>10:00 - MISC ADV</b>		



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>April 2005</b>						
					1	2
3	4	5 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	6 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	7  ADVERSARY  10:00 - MISC ADV	8	9
10	11	12 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	13 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	14  ADVERSARY  10:00 - MISC ADV	15	16
17	18	19 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	20 R/S & CHAP 13  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 - CH 13 MISC	21  ADVERSARY  10:00 - MISC ADV	22	23
24	25	26 CHAP 7  10:00 MISC 11:00 MISC  3:30 UST MTNS	27 R/S & CH 11's  R/S - CH 7 & 13 9:00 AM ONLY CH 11 R/S - 11AM 1:30 CH 11 MISC	28  DARK	29  DARK	30